

Cinema For All Booking Scheme Terms and Conditions

The Cinema For All Booking Scheme is governed by the rules and regulations described below. The terms and conditions set out here apply to the films available as part of the Cinema For All Booking Scheme.

To participate in the Cinema For All Booking Scheme you must:

1. Be a current paid-up Member or Associate of Cinema For All at the time of booking and screening. If the screening in question falls outside the current membership year, membership must be renewed in advance of the screening date.
2. Provide all supporting material requested.
3. Nominate a contact person for your organisation.
4. Inform Cinema For All immediately if the nominated contact person changes.
5. Remember that the licence fee you pay to Cinema For All covers the cost of the licence only. If you also require a disc, postage costs are not included within the price of the licence. These are charged in addition to the licence fee. Please note that postal costs are subject to change. If you have requested a disc, you must ensure the return of any DVD or Blu-ray within 5 working days of your screening taking place. You must send this via recorded delivery (with a tracking number). Any late returns may be subject to a charge of £5 per disc.
6. Provide Cinema For All with box office audience numbers for your screening within 5 days after your screening. This data helps us build a picture of the impact of community cinema screenings across the UK.
7. Ensure that invoices are paid within 14 days of receipt. Failure to pay promptly may result in your Cinema For All membership being suspended, further bookings being cancelled and no future bookings may be made.
8. Ensure that any links/passwords provided to you for an online film screening from the Cinema For All Booking Scheme are only shared privately with your committee/screening attendees e.g. via email. You must also ask that your committee/attendees do not share the link or password for the film with anyone else.

To book a film from the Cinema For All Booking Scheme you need to:

1. Complete a Booking Form in full. These can be found on any individual film pages on our website.
2. Submit your film booking/s via the online form or by post. Cinema For All is unable to take bookings over the phone.
3. All booking requests must be received at least 7 working days before your screening. If you require a DVD or Blu-ray to be sent from Cinema For All you must allow 7 working days to ensure the arrival of the disc in time for your screening.
4. Please note that not all Cinema For All titles are available to be posted – please see each individual film page to see if you need to provide your own disc. Occasionally, if a DVD/ Blu-ray is fully booked/ no longer available, you may be asked to source your own legal copy. Cinema For All will always give you 7 working days' notice if this is the case.
5. If you receive a disc from Cinema For All, it is important that you check it ahead of your screening. We suggest that you check your disc at least three working days ahead of your screening. In the unlikely event of your disc failing, Cinema For All is not liable for any incurred costs.
6. In the unlikely event that you do not receive your disc please contact us at least three working days before your screening so we can make alternate arrangements for your screening. This means if your screening is on Sunday, you should contact us by the preceding Wednesday at the latest and note that we are not open on weekends. If you fail to inform us that your disc has not arrived or you have not tested your disc within the timeframes quoted within these T&Cs, we cannot guarantee we will be able to send out a replacement, or offer a suitable alternative in time.

7. If you need a film licence from Cinema For All in less than 7 working days, please call the office to see if this can be arranged before submitting your booking request. We will do our best to help, although there is a possibility that we won't be able to process short notice bookings.
8. Occasionally, some Booking Scheme titles will have their own additional terms and conditions for you to agree to before your screening. You will be made aware of these in your booking confirmation.
9. Note that no Cinema For All booking is confirmed until you receive email confirmation from us.
10. If you would like to screen a film online from the selection of films made available in this way from the Booking Scheme please use the search function on the left hand side of the Booking Scheme page on the website and select 'online' and click search. You can also see a full list of online titles with booking information/how the film will be screened [here](#).

Conditions of Screening:

1. You may screen the film to your members, guests and the public.
2. You may take money at the door or accept payment in advance of a screening.
3. You must not screen the DVD or Blu-ray more than once, unless you have booked for multiple screenings.
4. You must not lend out, or hire the discs to any individual, or group for any purpose outside of the agreed screening.
5. You must not retain or reproduce the discs for sale in any circumstance, or for exhibition outside of the agreed screening.
6. You must not screen the film outdoors.
7. You must not copy or in any way make a recording of the DVD or Blu-ray.
8. You must ensure that no recording of the screening takes place by any member of the audience.
9. You must not screen the film in an alternate format unless you have received written agreement in advance from Cinema For All.
10. If the title you have booked is uncertified by the BBFC, it is important that you obtain a temporary certificate from the local licensing officer at your local council offices. We advise doing this at least 8 weeks in advance of the screening.
11. If you wish to cancel a film booking you must inform Cinema For All immediately in writing by email, or at the very latest within 24 hours after the proposed screening date. You will then receive confirmation from us that the licence has been cancelled. There is no charge for a cancellation providing you inform us within this timeframe. However, you are responsible for onward dispatch of any DVD or Blu-ray that has already been posted to you subject to the terms above.
12. If you fail to notify us of the cancellation in time you may be liable for a cancellation fee of up to the full cost of the licence.
13. If you receive a disc from Cinema For All, it is important that you check it ahead of your screening. In the unlikely event of your disc failing, Cinema For All is not liable for any incurred costs.
14. If there is any issue with the disc you must contact us at least three working days before your screening to arrange an alternative solution. If your screening is on Sunday, you will have to contact us on the Wednesday before at the latest and we will do our best to help. Cinema For All cannot be held liable for delays and errors of the postal service and have no responsibility over discs failing. Cinema For All has no control over individual's devices and accept no liability over technical problems an individual might experience with the disc.
15. If you are screening a film online from the selection of films made available in this way from the Booking Scheme, you must only share the link and password to your audience members privately e.g. via email to the ticketholder. You must also ask your audience not to share the link and password with anyone else. You must also not share the link and password for the film with anyone outside of your organisation/screening attendees.
16. If you are screening a film via a link online from the Booking Scheme you must check the link works before your screening. You must report any problems with a link at least three working days before your screening and we will do our best to arrange a new link for you via our distribution partner. Cinema For All does not have control or responsibility over links for online films and accepts no

liability for any cancelled online screenings where these Terms and Conditions have not been adhered to.

17. Online film links may not work on all devices. Cinema For All does not have control over an individual's device/internet provider and therefore accepts no liability for technical problems an individual using the link might experience.
18. We reserve the right to amend and update these Terms and Conditions from time to time.

5 May 2023